



JOB SEEKERS

of MONTCLAIR

A FREE, NON-SECTARIAN
JOB SEARCH TRAINING
& SUPPORT GROUP OPEN TO ALL

2020

FIRST QUARTER 2020 SCHEDULE

WWW.JOBSEEKERSOFMONTCLAIR.ORG

LOCATION: ST LUKE'S CHURCH (DINING HALL) 73 SOUTH FULLERTON AVENUE, MONTCLAIR, NEW JERSEY
WHEN: WEDNESDAY EVENINGS 7:30 - 9:15 PM

1/8	COPING WITH CHANGE
1/15	HANDLING YOUR FINANCES
1/22	RECOGNIZING ACCOMPLISHMENTS
1/29	RESEARCH FOR TARGETING YOUR JOB SEARCH
2/5	JOB SEARCH TECHNIQUES
2/12	DEVELOPING YOUR RESUME
2/19	COVER LETTERS, THANK-YOU LETTERS & REFERENCES
3/4	UNDERSTANDING NETWORKING / WORKSHOP I
3/11	UNDERSTANDING NETWORKING / WORKSHOP II
3/18	MANAGING YOUR INTERVIEWS / WORKSHOP I
3/25	MANAGING YOUR INTERVIEWS / WORKSHOP II
4/1	DEALING WITH ROAD BLOCKS & SETTING GOALS

POSSIBLE MEETING CANCELLATIONS—IN THE EVENT OF SEVERE WEATHER CONDITIONS OR LOCAL EMERGENCIES, AFTER 4PM, CHECK WEB SITE.